

# WORKNET: MONTHLY NETWORKING FORUM

**In partnership with employment professionals on the Southern Oregon Coast.**

## **JOB SEEKER INFORMATION**

You have been invited to attend the next WorkNet meeting as a job seeker. In order to help you be successful at this forum, we strongly advise you observe the following guidelines:

- ↪ You may be meeting your future boss! Be on time and dress as if you were going to an interview. Do not wear t-shirts, midriff/tank tops, sweats or jeans. Applicants arriving for the meeting late or not properly dressed may be denied admittance.
- ↪ During the round robin section, limit your comments to:
  - Your name
  - Your work goal or occupational field
  - One work related highlight (for example: employee of the month, never late, etc.)
  - Let the audience know if your resume is available at the Resume Table

### **YOUR COMMENTS SHOULD NOT TAKE MORE THAN 20 SECONDS.**

DO NOT discuss your work history during this portion of the meeting. If you would like to add more detail and highlight your skills, talk to a WorkNet team member about presenting a live resume. Time is limited during the meeting and we want all participants to have a chance to introduce themselves.

This is a valuable opportunity for you to make quality job contacts and get employment leads not generally available. You are encouraged to speak with your sponsoring business if you have further questions. The WorkNet team will be available to answer questions you may have prior to the meeting.

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When you follow up on leads you heard about at this meeting, be sure to mention that you heard about the opening through WorkNet. It will give you a positive introduction and allow us to better track the success of this forum.

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**Thank you and good luck!**



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